

**Public Health Improvement Partnership**  
**KEY HEALTH INDICATORS COMMITTEE**

**Monday, May 10, 2004**

**10:00 AM – 3:00 PM**

**Wyndham Hotel, SeaTac, WA**

18118 Pacific Highway South

Phone: (206) 244-6666, Fax: (206) 248-6065

<http://www.wyndham.com/hotels/SEAST/main.wnt>

Co-Chairs: Ward Hinds, Snohomish Health District  
 Jude VanBuren, DOH

Members: Joan Brewster, Maxine Hayes, Heidi Keller, Carrie McLachlan, Suzanne Plemmons,  
 David Solet, Christie Spice, Art Starry, Juliet VanEenwyk, Lyndia Vold, Riley Peters.

Staff: Donna Russell, DOH

Time	Topic	Presenter/ Facilitator	Description	Materials
10:00	Welcome	Ward Hinds/Jude VanBuren		
10:15	Update from Report Card Workgroup	Carrie McLachlan David Solet Art Starry	<p>Presentation of the proposed report card content, format and grading scale</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>▪ Audience</li> <li>▪ Format</li> <li>▪ Grading System</li> <li>▪ Content</li> <li>▪ Re-organization of sub-indicators</li> <li>▪ Consistency of language</li> <li>▪ PRAMS vs. Crime Report (WASPC)</li> <li>▪ Establish high standard for grading indicators w/o U.S. or multiple state data for comparison/ranking (e.g., 100% of population getting water from public system in compliance with quality standards)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Report Card Fact Sheet</li> <li>▪ Draft Report Card</li> <li>▪ Indicators Matrix</li> <li>▪ Indicators Worksheet</li> <li>▪ Summary of Report Card Workgroup's recommendations</li> </ul>

			Action:	
Time	Topic	Presenter/ Facilitator	Description	Materials
11:15	Early Development Instrument	David Solet	<p>Overview of the Early Development Instrument</p> <p><b>Discussion:</b> Is this something that the committee would like to monitor over time and consider as a possible future measure of Healthy Child Development/Readiness to learn?</p> <p><b>Action:</b></p>	
11:30	BRFSS	Jude VanBuren	<p><b>Discussion:</b> What, if any, BRFSS questions would the committee like to add to the survey? Who from the committee would participate in the BRFSS Survey development process?</p> <p><b>Action:</b></p>	
12:00	<b>LUNCH</b>			
12:30	Update from the Action Guide Workgroup	Heidi Keller, Riley Peters, Christie Spice, Lyndia Vold	<p>Presentation of the proposed action guide website.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>▪ Audience</li> <li>▪ Criteria</li> <li>▪ Content</li> <li>▪ Framework</li> <li>▪ Process</li> </ul> <p><b>Action:</b></p>	<ul style="list-style-type: none"> <li>▪ Sample website pages</li> <li>▪ Summary of Action Guide Workgroup's recommendations</li> <li>▪ The Health Policy Guide</li> </ul>

Time	Topic	Presenter/ Facilitator	Description	Materials
1:30	Timeline for Report Card/Action Guide Development	Jude VanBuren		
2:00	<b>BREAK</b>			
2:15	Preparation for PHIP Steering Committee	Ward Hinds	<p><b>Discussion:</b></p> <p>Any policy questions for the Steering Committee?</p> <p>Does the committee want a formal recommendation from the Steering Committee (e.g., recommendation for sustained funding to support the report card activities such as asking BRFS questions and maintaining website)</p>	<ul style="list-style-type: none"> <li>PHIP Workplan Update Form</li> </ul>
2:45	Schedule future meetings	Ward Hinds		
3:00	Adjourn			